

**SECOND AMENDMENT TO AGREEMENT BETWEEN  
THE CITY OF SANTA ANA AND FAMILIES FORWARD FOR USE OF  
EMERGENCY SOLUTIONS GRANT CORONAVIRUS (ESG-CV) FUNDS**

THIS SECOND AMENDMENT TO THE EMERGENCY SOLUTIONS GRANT CORONAVIRUS AGREEMENT is entered into this 5<sup>TH</sup> day of April, 2022, by and between the City of Santa Ana, a charter city and municipal corporation of the State of California (“City”), and Families Forward, a California nonprofit organization (“Subrecipient”).

**RECITALS**

- A. On July 24, 2021, the City entered into an Emergency Solutions Grant Coronavirus (“ESG-CV”) Agreement #A-2020-251-06 with Subrecipient to be used in the operation of an emergency solutions program for the homeless or at-risk of homelessness of the City of Santa Ana (“said Agreement”).
- B. On September 1, 2021, the Parties entered into a First Amendment to the Agreement (#A-2020-251-06A) to amend the Scope of Work for additional services and increase funds related to the expanded services.
- C. In accordance with the terms and conditions of said Agreement, the parties desire to further amend the Agreement to update the Scope of Work for additional services, increase the funding to the Subrecipient, and extend the term of the Agreement for one (1) additional month.

**NOW THEREFORE**, in consideration of the mutual and respective promises, and subject to the terms and conditions of said Agreement, as amended, except as herein modified, the parties agree as follows:

- 1. **Recital I** shall be amended to increase funding to Subrecipient by \$80,000.00 in ESG-CV Funds for the Santa Ana Motel Voucher Program. The new total sum shall not exceed \$178,500.00 in grant funding.
- 2. **Section I, subsection A**, shall be amended to add the specific tasks required of the new funds, as detailed in the Amended Scope of Work attached hereto as Exhibit A to this Second Amendment and incorporated herein by reference.
- 3. **Section I, subsection B**, shall be amended to add the levels of performance required of the new funds, as detailed in the Amended Scope of Work attached hereto as Exhibit A to this Second Amendment.
- 4. **Section III and Section III, subsection A**, shall be amended to increase funding to Subrecipient by \$80,000.00, for a total sum not to exceed \$178,500.00. Subrecipient’s Amended Budget taking into consideration these new funds is attached hereto as Exhibit B to this Second Amendment, and incorporated herein by reference.

5. **Section II, TERM OF AGREEMENT**, shall be amended to extend the term until June 30, 2022.

6. Except as hereinabove modified by this Second Amendment, the terms and conditions of said Agreement, as amended, remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Second Amendment to said Agreement the date and year first above written.

ATTEST:

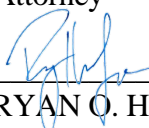
CITY OF SANTA ANA

\_\_\_\_\_  
DAISY GOMEZ  
Clerk of the Council

\_\_\_\_\_  
KRISTINE RIDGE  
City Manager

APPROVED AS TO FORM:  
Sonia R. Carvalho  
City Attorney

SUBRECIPIENT:

  
\_\_\_\_\_  
By: RYAN O. HODGE  
Assistant City Attorney

\_\_\_\_\_  
Michelle Silva  
Chief Advancement Officer  
Tax ID#: 33-0086043  
DUNS#: 610093825

RECOMMENDED FOR APPROVAL:

\_\_\_\_\_  
STEVEN MENDOZA  
Executive Director  
Community Development Agency

**EXHIBIT A**  
**AMENDED SCOPE OF WORK**

City of Santa Ana  
Scope of Work

Name of Organization	Families Forward
Name of Funded Program	Santa Ana Motel Voucher Program
Annual Accomplishment Goal	

I. Total number of unduplicated clients (Santa Ana and Non-Santa Ana Residents) anticipated to be served by the funded program, named above, during the 12-month contract period.

**73** Persons

II. Number of unduplicated Santa Ana residents expected to be served by the funded program during the 12-month contract period.

**73** Persons

Program and Funding Description

III. Description of Work - In the space below, describe the program to be funded during the 12-month contract period. What specific activities will be undertaken during the contract period. Please be concise in your response. Only the viewable space will print.

Families Forward will provide Motel Vouchers to 18-21 homeless families - approximately 73 individuals (with this amendment, an additional 2 homeless families - approximately 7 individuals) - with ESG-CV funds during the time between the closure of the Link Shelter and the opening of the new Carnegie Shelter. CDBG-CV funds will be used to provide those families with Case Management Services since they will not have access to these types of services due to the closure of the shelter. Supportive services like case management will be offered as long as families are staying at the motel. Keeping in mind the current funding amount, we anticipate each family will be able to stay in a motel up to 2 months. The provision of services will be dependent upon the availability of grant funding.

#### Schedule of Performance

Estimate the number of unduplicated Santa Ana residents to be served by the funded program during the 12-month contract period per quarter. (Enter number of new Santa Ana clients served each quarter. If they were served in quarter 1 do not count them again in quarter 2)

Quarter 1: July 1 - September 30	<b>32</b>	Persons
Quarter 2: October 1 - December 31	<b>16</b>	Persons
Quarter 3: January 1 - March 31	<b>18</b>	Persons
Quarter 4: April 1 - June 30	<b>7</b>	Persons
	<b>73</b>	Total unduplicated Santa Ana Residents to be served.

#### Schedule of Invoicing

Estimate the amount of grant funds to be requested during the 12-month contract period on a quarterly basis.

Quarter 1: July 1 - September 30	<b>\$26,532.20</b>	
Quarter 2: October 1 - December 31	<b>\$16,745.76</b>	
Quarter 3: January 1 - March 31	<b>\$89,665.56</b>	
Quarter 4: April 1 - June 30	<b>\$45,556.48</b>	
	<b>\$ 178,500.00</b>	Total Grant

**EXHIBIT B**  
**AMENDED BUDGET**

## ESG Final Budget

Organization Name Families Forward

Program Name Santa Ana Motel Voucher Program

### Expenditures

Category	Expenses Funded by Santa Ana	Expenses Funded by Other Sources	Total Program Budget	Total Organizational Budget
Essential Services				
-			\$ -	
-			\$ -	
-			\$ -	
-			\$ -	
Shelter Operations				
			\$ -	
-			\$ -	
-			\$ -	
-			\$ -	
Other				
Motel Vouchers	\$ 178,500	\$ -	\$ 178,500	
-			\$ -	
Indirect Cost			\$ -	
-			\$ -	
<b>Total</b>	<b>\$ 178,500</b>	<b>\$ -</b>	<b>\$ 178,500</b>	<b>\$ -</b>

LIST ALL OTHER PROGRAM FUNDS THAT HAVE BEEN SECURED  
(Total Funds for Program must equal Total Program Budget above)

Source	Amount
Santa Ana	\$ 178,500
<b>Total Funds for the Program</b>	<b>\$ 178,500</b>